

CITY OF ASBURY PARK
ONE MUNICIPAL PLAZA
ASBURY PARK, NJ 07712

PHONE: (732) 775 - 2100
FAX: (732) 775 - 0441



CITY COUNCIL
JOHN MOOR, MAYOR
AMY QUINN, DEPUTY MAYOR
EILEEN CHAPMAN
YVONNE CLAYTON
JESSE KENDLE

MICHAEL CAPABIANCO, CITY MANAGER

July 14, 2016

Mr. Rudnell O'Neal, Acting Chief
Grants and Audit Management Branch
US EPA Region 2
290 Broadway, 27th Floor
New York, NY 10007-1866

RE: City of Asbury Park
US Environmental Protection Agency Brownfields Community-Wide Petroleum
Assessment Grant
Cooperative Agreement Application

Dear Mr. O'Neal:

The City of Asbury Park recently successfully applied for a \$200,000 US Environmental Protection Agency Brownfields Community-Wide Petroleum Assessment Grant. The proposal was submitted in response to the competitive Catalog of Federal Domestic Assistance Number announcement 66.818, Brownfields Assessment and Cleanup Cooperative Agreements, in December 2015. Enclosed please find the City of Asbury Park's cooperative agreement application materials associated with this funding.

Should you have any questions, please contact our consultant, Beth Lander Morris of BRS, Inc., at (646) 246-9246 or beth@brsinc.com.

Sincerely,

Michael Capabianco
City Manager

Attachments

CC: Alison Devine, US EPA Region 2
Michele Alonso, City of Asbury Park
Beth Lander Morris, BRS, Inc.
Leah Yasenchak, BRS, Inc.

CHECKLIST OF APPLICATION ITEMS TO BE SUBMITTED

After you have completed your application, narrative descriptions, and other required forms, please review this application checklist to ensure that all required documents have been completed for submittal.

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Key Contact Form |
| <input checked="" type="checkbox"/> | Application for Federal Assistance (SF-424) with Original Signatures (Including SF-424A Budget Information and Assurances for Non-Construction Programs SF-424B) |
| <input checked="" type="checkbox"/> | Itemized Budget (Detailed) |
| <input checked="" type="checkbox"/> | Assurances: Non-Construction Programs |
| <input checked="" type="checkbox"/> | EPA Form 4700-4 Pre-Award Compliance Review Report for All Applicants Requesting Federal Financial Assistance (Civil Rights Form) - EEO Contact Mavis Johnson (212) 637-3339. |
| <input checked="" type="checkbox"/> | Narrative Statement / Workplan (Including statement on how this project supports your environmental program) |
| <input checked="" type="checkbox"/> | Certification of Distribution of Application Review Package (Proof of compliance with Intergovernmental review) |
| <input checked="" type="checkbox"/> | Data on Past Grants Experience / Financial Administration (for applicants new to EPA REGION 2, e.g. Audit Reports, Narrative Description of Past Grants with the Federal Government, and the Federal Agency Contact for the Single Audit Requirement) |
| N/A | <input type="checkbox"/> Biographical Sketch of the Project Manager (for applicants other than State, local government and Indian Tribes) |
| | <input checked="" type="checkbox"/> Certification Regarding Lobbying / Disclosure of Lobbying Activities |
| N/A | <input type="checkbox"/> Certification of Tax Status if you are a Non-Profit or Not-for-Profit Organization (for 501(c)(3) and (4) organizations, please attach copy of your most current IRS determination letter) |
| N/A | <input type="checkbox"/> Negotiated Indirect Cost Rate Agreement |
| | <input checked="" type="checkbox"/> Include the Dun and Bradstreet (D&B) Data Universal Number System (DUNS) in the SF-424 Form |
| | <input checked="" type="checkbox"/> Current registration in the System for Award Management (SAM) Database |

CHECKLIST OF APPLICATION ITEMS TO BE SUBMITTED (Continued)



For other than continuing programs, please indicate below the appropriate status of your application package to assist us in facilitating the review process:

- ☐ Submitting application package in response to a competitive announcement
List announcement number 66.818 or Title _____
- ☐ Submitting in response to discussion with EPA Staff
Please identify name _____
- ☐ Submitting without input from or discussion with EPA, and not in response to a competitive announcement



Congressional Earmarks:

- ☐ Submitting application package in response to a Congressional Earmark
(If known) Please identify name of Congressional Sponsor _____
(If known) Please identify the appropriation Bill in which the earmark appears _____

***NOTE:** Please note that the information contained in this application may be made available to the public unless you identify specific portions that are confidential and may not be released. Please clearly identify specific confidential business information contained in this application.

RETURN COMPLETED APPLICATION TO:

**MR. RUDNELL O'NEAL, ACTING CHIEF
U.S. ENVIRONMENTAL PROTECTION AGENCY, REGION 2
GRANTS AND CONTRACTS MANAGEMENT BRANCH
290 BROADWAY, 27th FLOOR
NEW YORK, NEW YORK 10007-1866**



U.S. ENVIRONMENTAL PROTECTION AGENCY

Washington, DC 20460

KEY CONTACTS FORM

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name: Michael Capabianco

Title: City Manager

Complete Address: One Municipal Plaza, Asbury Park, NJ 07712

Phone Number: (732) 502-5755

Payee: *Individual authorized to accept payments.*

Name: Joanne Boos

Title: Chief Financial Officer

Mail Address: One Municipal Plaza, Asbury Park, NJ 07712

Phone Number: (732) 775-2100

Administrative Contact: *Individual from Sponsored Program Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc.)*

Name: Michele Alonso, PP/AICP

Title: Director of Planning and Redevelopment

Mailing Address: One Municipal Plaza, Asbury Park, NJ 07712

Phone Number: (732) 502-5711

FAX Number: (732) 502-5738

E-Mail Address: michele.alonso@cityofasburypark.com

Principal Investigator: *Individual responsible for the technical completion of the proposed work.*

Name: Michele Alonso, PP/AICP

Title: Director of Planning and Redevelopment

Mailing Address: One Municipal Plaza, Asbury Park, NJ 07712

Phone Number: (732) 502-5711

FAX Number: (732) 502-5738

E-Mail Address: michele.alonso@cityofasburypark.com

Web URL: www.cityofasburypark.com

The public reporting and recordkeeping burden for this collection of information is estimated to average 30 minutes per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Asbury Park

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

21-6000035

*** c. Organizational DUNS:**

0498732350000

d. Address:

*** Street1:**

1 Municipal Plaza

Street2:

*** City:**

Asbury Park

County/Parish:

Monmouth

*** State:**

NJ: New Jersey

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

07712-7026

e. Organizational Unit:

Department Name:

Planning and Redevelopment

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Michele

Middle Name:

*** Last Name:**

Alonso

Suffix:

Title: Director of Planning and Redevelopment

Organizational Affiliation:

*** Telephone Number:** (732) 502-5711

Fax Number: (732) 502-5738

*** Email:** michele.alonso@cityofasburypark.com

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.818

CFDA Title:

Brownfields Assessment and Cleanup Cooperative Agreements

* 12. Funding Opportunity Number:

EPA-OSWER-OBLR-15-04

* Title:

FY16 Guidelines for Brownfields Assessment Grants

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

AP SF 424 areas affected.docx

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

City of Asbury Park 2016 US Environmental Protection Agency Brownfield Community-Wide Petroleum Assessment Grant

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant NJ-006

* b. Program/Project NJ-006

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 10/01/2016

* b. End Date: 09/30/2019

18. Estimated Funding (\$):

* a. Federal	200,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	200,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Michael

Middle Name:

* Last Name: Capabianco

Suffix:

* Title: City Manager

* Telephone Number: (732) 502-5755

Fax Number:

* Email: michael.capabianco@cityofasburypark.com

* Signature of Authorized Representative:



* Date Signed:

07/14/16

14. Areas Affected by Project:

Asbury Park, NJ

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 01/31/2019

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. City of Asbury Park Community-Wide Brownfields Petroleum Assessment Grant	66.818	\$ 0.00	\$ 0.00	\$ 200,000.00	\$ 0.00	\$ 200,000.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 200,000.00	\$	\$ 200,000.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	City of Asbury Park Community-Wide Brownfields Petroleum Assessment Grant				
a. Personnel	\$ 0.00	\$	\$	\$	\$
b. Fringe Benefits	0.00				
c. Travel	1,500.00				1,500.00
d. Equipment	0.00				
e. Supplies	0.00				
f. Contractual	186,000.00				186,000.00
g. Construction	0.00				
h. Other	12,500.00				12,500.00
i. Total Direct Charges (sum of 6a-6h)	200,000.00				\$ 200,000.00
j. Indirect Charges	0.00				\$
k. TOTALS (sum of 6i and 6j)	\$ 200,000.00	\$	\$	\$	\$ 200,000.00
7. Program Income	\$ 0.00	\$	\$	\$	\$

Authorized for Local Reproduction

Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A -102) Page 1A

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8.	City of Asbury Park Community-Wide Brownfields Petroleum Assessment Grant	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)		\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 66,666.67	\$ 16,666.66	\$ 16,666.67	\$ 16,666.67	\$ 16,666.67
14. Non-Federal	\$				
15. TOTAL (sum of lines 13 and 14)	\$ 66,666.67	\$ 16,666.66	\$ 16,666.67	\$ 16,666.67	\$ 16,666.67

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program		FUTURE FUNDING PERIODS (YEARS)			
		(b)First	(c) Second	(d) Third	(e) Fourth
16.	City of Asbury Park Community-Wide Brownfields Petroleum Assessment Grant	\$ 66,666.67	\$ 66,666.67	\$ 66,666.66	\$
17.					
18.					
19.					
20. TOTAL (sum of lines 16 - 19)		\$ 66,666.67	\$ 66,666.67	\$ 66,666.66	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:		22. Indirect Charges:	
23. Remarks:			

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Asbury Park	DATE SUBMITTED 08/06/16



U.S. ENVIRONMENTAL PROTECTION AGENCY
Washington, DC 20460

**Preadward Compliance Review Report for
All Applicants and Recipients Requesting EPA Financial Assistance**

Note: Read instructions on other side before completing form.

I. Applicant/Recipient (Name, Address, State, Zip Code). One Municipal Plaza, Asbury Park, NJ 07712	DUNS No. 049873235
II. Is the applicant currently receiving EPA assistance? No	
III. List all civil rights lawsuits and administrative complaints pending against the applicant/recipient that allege discrimination based on race, color, national origin, sex, age, or disability. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.) <p align="center">N/A</p>	
IV. List all civil rights lawsuits and administrative complaints decided against the applicant/recipient within the last year that allege discrimination based on race, color, national origin, sex, age, or disability and enclose a copy of all decisions. Please describe all corrective action taken. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.) <p align="center">N/A</p>	
V. List all civil rights compliance reviews of the applicant/recipient conducted by any agency within the last two years and enclose a copy of the review and any decisions, orders, or agreements based on the review. Please describe any corrective action taken. (40 C.F.R. § 7.80(c)(3)) <p align="center">N/A</p>	
VI. Is the applicant requesting EPA assistance for new construction? If no, proceed to VII; if yes, answer (a) and/or (b) below. <div style="display: flex; justify-content: space-between;"> Yes <input checked="" type="checkbox"/> No </div> a. If the grant is for new construction, will all new facilities or alterations to existing facilities be designed and constructed to be readily accessible to and usable by persons with disabilities? If yes, proceed to VII; if no, proceed to VI(b). Yes No b. If the grant is for new construction and the new facilities or alterations to existing facilities will not be readily accessible to and usable by persons with disabilities, explain how a regulatory exception (40 C.F.R. § 7.70) applies. Yes No	
VII. Does the applicant/recipient provide initial and continuing notice that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs or activities? (40 C.F.R. § 5.140 and § 7.95) Yes No a. Do the methods of notice accommodate those with impaired vision or hearing? Yes <input checked="" type="checkbox"/> No b. Is the notice posted in a prominent place in the applicant's offices or facilities or, for education programs and activities, in appropriate periodicals and other written communications? <input checked="" type="checkbox"/> Yes No c. Does the notice identify a designated civil rights coordinator? Yes <input checked="" type="checkbox"/> No	
VIII. Does the applicant/recipient maintain demographic data on the race, color, national origin, sex, age, or handicap of the population it serves? (40 C.F.R. § 7.85(a)) Yes	
IX. Does the applicant/recipient have a policy/procedure for providing access to services for persons with limited English proficiency? (40 C.F.R. Part 7, E.O. 13166) Yes	
X. If the applicant/recipient is an education program or activity, or has 15 or more employees, has it designated an employee to coordinate its compliance with 40 C.F.R. Parts 5 and 7? Provide the name, title, position, mailing address, e-mail address, fax number, and telephone number of the designated coordinator. No	
XI. If the applicant/recipient is an education program or activity, or has 15 or more employees, has it adopted grievance procedures that assure the prompt and fair resolution of complaints that allege a violation of 40 C.F.R. Parts 5 and 7? Provide a legal citation or Internet address for, or a copy of, the procedures. No	

For the Applicant/Recipient

I certify that the statements I have made on this form and all attachments thereto are true, accurate and complete. I acknowledge that any knowingly false or misleading statement may be punishable by fine or imprisonment or both under applicable law. I assure that I will fully comply with all applicable civil rights statutes and EPA regulations.

A. Signature of Authorized Official 	B. Title of Authorized Official City Manager	C. Date 07/13/16
---	--	----------------------------

For the U.S. Environmental Protection Agency

I have reviewed the information provided by the applicant/recipient and hereby certify that the applicant/recipient has submitted all preaward compliance information required by 40 C.F.R. Parts 5 and 7; that based on the information submitted, this application satisfies the preaward provisions of 40 C.F.R. Parts 5 and 7; and that the applicant has given assurance that it will fully comply with all applicable civil rights statutes and EPA regulations.

A. Signature of Authorized EPA Official See * note on reverse side	B. Title of Authorized EPA Official	C. Date
---	-------------------------------------	---------

**US ENVIRONMENTAL PROTECTION AGENCY
BROWNFIELDS COMMUNITY-WIDE PETROLEUM ASSESSMENT
GRANT
FOR
THE CITY OF ASBURY PARK, NEW JERSEY**

Work Plan Narrative

1. Project Overview

The focus area for this grant runs through the approximate center of Asbury Park and serves as the gateway to the City and its waterfront. It is the transportation hub, the focal point for government and civic activity, and the location of neighborhood shopping and the restaurant district. This EPA grant funding will allow the City to focus on redevelopment that will link the eastern portion of the city with its tourist destinations and active renaissance to the western portion of the city that bears the brunt of negative cumulative environmental impacts.

Over the past few years, the City of Asbury Park has worked to develop strong redevelopment plans with significant community input that will guide the redevelopment in this area, and is in the process of undertaking a major overhaul of the *Master Plan*, which shall include a Land Use Element. The existing *Springwood Avenue Redevelopment Plan* focuses development on much needed affordable housing as the high cost of living near the beach makes it challenging for lower income residents to remain in the area. Additional open space to support the proposed new housing is also planned. The *Main Street Redevelopment Plan*, which runs between Main Street and Memorial Drive, centered along the railroad tracks, envisions a transit and pedestrian-friendly corridor with mixed use buildings and public plazas, to encourage visitors and residents to spend time in our downtown. This will link the new housing along Springwood with the downtown area and join the eastern and western portions of the city.

Specifically, this grant will fund the development of a comprehensive brownfield site inventory to aid in prioritizing properties for assessment, remediation, cleanup, and ultimate redevelopment. A brownfield steering committee will guide the prioritization and implementation efforts. This committee will be an expansion of our existing brownfield steering committee, created to guide the implementation of the State designated Springwood Avenue Brownfield Development Area (BDA). Members of the Steering Committee currently include residents, a City Council member, a representative from Interfaith Neighbors (a local faith based community development organization), a representative from the Affordable Housing Alliance, the City Manager, and the City's Director of Planning and Redevelopment. With the award of the grant, the City anticipates adding additional voices to the Brownfields Committee, to include representatives from transit and economic development interests and the public health officer, in concert with expanding the role of the committee to include redevelopment in

the Main Street and Memorial Drive corridors.

2. **Management and Coordination**

The City's brownfield program is housed within the Planning Department, and will be guided by the Brownfield Steering Committee, an expansion of the core BDA committee. Ms. Michele Alonso, a certified planner and Director of Planning and Redevelopment, will serve as the Brownfield Coordinator and Project Manager. She has extensive experience in urban brownfield redevelopment, having previously worked in the brownfield-rich communities of Jersey City and Newark. The Project Manager will be responsible for the primary oversight and management of the project including the management, procurement, and contracting of contractual work associated with the grant. Ms. Alonso will be supported by the legal, procurement, and finance departments within the City, along with the State Fiscal Monitor assigned to the City.

To ensure the highest level of expertise, the City of Asbury Park works with professional environmental management firms to assist in the management of their Brownfields Program. A contract for cooperative agreement oversight and implementation activities will be issued in accordance with applicable state and federal procurement requirements. Activities to be performed by the chosen firm include compliance with EPA reporting requirements, acting as a liaison to EPA on behalf of the City, and project implementation oversight. Qualified technical consultants will also be sought through a request for proposal process following applicable state and federal procurement requirements.

3. **Goals and Objectives**

3.1 **Project Overall Goal and Objective**

This project supports EPA's Strategic Plan and GPRA Goal 4: Healthy Communities and Ecosystems, Objective 4.2 Communities – Sustain, Clean Up, and Restore Communities and the Ecological Systems that Support Them, Sub-objective 4.2.3 Assess, Clean Up, and Redevelop Brownfields.

Outputs: Work Plan, Quality Assurance Project Plan, Sampling Plans, End-Use Plans, Corrective Action Plans, Quarterly Reports, Community Involvement Plan, Community meeting minutes, Federal Financial Reports (FFR), Final FFR, MBE/WBE Utilization Reports.

Outcomes: Number of properties assessed, number of acres assessed, amount of fund leveraged, amount of jobs created, property value increments, tax revenues increments.

3.2 **Project-Specific Objectives**

This grant is a Community-Wide Brownfields Assessment Grant such that sites located throughout Asbury Park may be targeted for assessment. The EPA grant will specifically be used to perform five tasks: cooperative agreement oversight, community outreach, Phase I assessments, Phase II assessments, and cleanup and reuse planning. The City expects to complete four Phase I assessments and four Phase II assessments using the EPA grant.

4. **Description of Tasks**

4.1 **Task 1: Cooperative Agreement Oversight**

Activities conducted under this task include compliance with EPA reporting requirements, development of requests for proposals for engineering firms, management of the site assessment process, development of the brownfields inventory, and internal capacity building activities. These activities will be conducted by a combination of staff in the City's Planning Department as an in-kind contribution, as well as an experienced environmental federal grants brownfield manager. Procurement of the brownfield manager will be done on a competitive basis in accordance with all applicable state and federal regulations. Internal capacity building activities will also include attendance at the EPA National Brownfields Conference.

4.2 **Task 2: Community Outreach**

Activities to be conducted under this task include: staffing of the public Brownfield Steering Committee meetings; meeting notifications/postings; distribution of meeting materials/handouts; assisting with site access negotiations for privately held property; holding a site access and informational workshop for property owners, lenders, and developers; and outreach and education to citizens to solicit input from the community on the brownfields within the City. These activities will be conducted by a combination of staff in the City's Planning Department as an in-kind contribution, as well as an experienced brownfield program consultant. Procurement of the brownfield consultant will be done on a competitive basis in accordance with all applicable state and federal regulations.

4.3 **Task 3: Phase I Assessment Activities**

Activities to be conducted under this task will include the performance of Phase I assessments throughout Asbury Park. The City will conduct an anticipated four

Phase I assessments. The assessments will comply with the most current federal and state standards, including participation in the state Licensed Site Remediation Professional program (LSRP Program). The City will issue a request for proposals to conduct the Phase I assessments in compliance with all applicable procurement requirements. EPA grant funds will be used for the requisite costs associated with participation in the LSRP Program.

4.4 Task 4: Phase II Assessment Activities

The City of Asbury Park intends to take each site upon which a Phase I is conducted through to Phase II. Each site has already been identified as a brownfield, and thus it is anticipated that the Phase I will identify areas of concern which require investigation at the Phase II stage. The site assessments will comply with the most current federal and state standards. The City will issue a request for proposals to conduct the Phase II assessments in compliance with all applicable procurement requirements. As with the Phase I assessments, EPA grant funds will be used for the requisite costs levied for participation in the LSRP Program.

4.5 Task 5: Cleanup & Reuse Planning

To ensure that sites are brought to the point of remediation and redevelopment, the City of Asbury Park intends to contract with an environmental planning firm to conduct cleanup and reuse planning on an estimated two sites. The City will issue a request for proposals for this work in compliance with all applicable procurement requirements

5.0 Reporting Requirements

5.1 Quarterly Reports

A progress report will be submitted to the EPA by the City of Asbury Park at the beginning of each quarter. The report will identify accomplishments and results of activities performed in the previous quarter as well as activities anticipated in the upcoming quarter. An overall project schedule will also be included in each quarterly report. The City will also submit property information directly into ACRES as properties become targeted and progress is made.

QUARTERLY REPORT MILESTONES

FISCAL YEAR	QUARTER	QUARTERLY REPORT DUE DATE
2017	1 st	Jan 30 th
2017	2 nd	April 30 th
2017	3 rd	July 30 th
2017	4 th	Oct 30 th
2018	1 st	Jan 30 th
2018	2 nd	April 30 th
2018	3 rd	July 30 th
2018	4 th	Oct 30 th
2019	1 st	Jan 30 th
2019	2 nd	April 30 th
2019	3 rd	July 30 th
2019	4 th	Oct 30 th

5.2 **Federal Financial Reports**

As part of the quarterly report, the City of Asbury Park will give a detailed description of the financial status of the project. In addition, the City will also comply with the requirements of the EPA with regard to annual financial reporting as laid out in the terms and conditions of the cooperative agreement.

5.3 **Final Closeout Report**

After the expiration or termination of the agreement, the City of Asbury Park will issue an overall Final Closeout Report, detailing the accomplishments and findings of all work conducted under the cooperative agreement. A detailed financial accounting will also be provided. The findings of the study activities shall report on the environmental conditions found at each of the properties addressed under the cooperative agreement, as well as recommended next steps for each site.

5.4 **Assessment, Cleanup, and Redevelopment Exchange System (ACRES)**

The City of Asbury Park will report all relevant progress for each property investigated under the cooperative agreement. The City will use ACRES database to submit the data as soon as the data is available. The mandatory ACRES training sessions have been completed.

5.5 **Quality Assurance/Quality Control (QA/QC) and Sampling, Analysis, and Monitoring Plans (SAMP) Plans**

Quality Assurance and Quality Control (QA/QC) is a system of procedures, checks, audits, and corrective actions applied to ensure that all EPA research design and performance, environmental monitoring and sampling, and other technical and reporting activities are of the highest achievable quality. The City of Asbury Park agrees to use the EPA Region 2 Quality Assurance Project Plan (QAPP) template, which EPA will provide. The City will prepare and submit a site-specific QAPP for the property at which field work will be performed using EPA funds. The QAPP must be approved by EPA in writing prior to conducting any field work. The recipient is responsible for signing the QAPP. By signing the QAPP, the City will agree to have their consultant follow the EPA QAPP in all environmental investigations conducted in this project.

5.6 Health and Safety Plan

The City of Asbury Park will contractually require its consultant to develop a project Health and Safety Plan (HASP) that complies with the requirements of OSHA CFR 29 1910.120. Copies of the HASPs will be maintained by the consultants and provided to EPA upon request.

5.7 Project Schedule and Deliverables

DELIVERABLES MILESTONES

DELIVERABLE	DUE DATE
Quarterly Reports	30 th day of month following end of quarter (<i>See table above</i>)
ACRES update	As needed
MBE/WBE Utilization Reports	Semi-annual
Federal Financial Report	Every year
Final Closeout Report	End of the project
Phase I Report	September 2019
Phase II Report	September 2019
Cleanup and Reuse Plan	September 2019
Quality Assurance Project Plan	September 2019
Sampling, Analysis, and Monitoring Plan	September 2019
Health & Safety Plan	September 2019

**6.0 US ENVIRONMENTAL PROTECTION AGENCY
BROWNFIELDS COMMUNITY-WIDE
PETROLEUM ASSESSMENT GRANT
FOR
THE CITY OF ASBURY PARK, NEW JERSEY**

Budget Narrative

	Task 1: Cooperative Agreement Oversight	Task 2: Community Outreach	Task 3: Phase I Assessments	Task 4: Phase II Assessments	Task 5: Cleanup & Reuse Planning	Total
Personnel						\$0
Fringe						\$0
Travel	\$1,500					\$1,500
Equipment						\$0
Supplies						\$0
Contractual	\$16,000	\$9,000	\$16,000	\$131,000	\$14,000	\$186,000
Other		\$500	\$4,000	\$8,000		\$12,500
TOTAL	\$17,500	\$9,500	\$20,000	\$139,000	\$14,000	\$200,000

Personnel:

There are no Personnel expenses associated with this grant.

Fringe Benefits:

There are no Fringe expenses associated with this grant.

Travel:

\$1,500

One City of Asbury Park staff member to attend one National Brownfields Conference (cost estimate: one attendee for one conference including lodging, travel, per diem @ \$1,500/conference).

Equipment:

There are no Equipment expenses associated with this grant.

Supplies:

There are no Supplies expenses associated with this grant.

Contractual:

\$186,000

Competitive bidding process will be used to select contractors.

a) The City of Asbury Park will contract with an experienced environmental federal grants brownfield management firm well versed in EPA grant requirements to assist with cooperative agreement oversight and implementation of the grant (Cost estimate: three years @ \$5,000/year = \$15,000).

b) The City of Asbury Park will contract with a qualified environmental consulting firm to develop a brownfield site inventory (Cost estimate: \$1,000).

c) The City of Asbury Park will contract with a qualified environmental consulting firm to perform community outreach activities (Cost estimate: three years @ \$3,000/year = \$9,000).

d) The City of Asbury Park will contract with a qualified environmental consulting firm to conduct the Phase I and II assessments on the highest priority sites (Cost estimate: Phase I assessments of four sites @ \$4,000/site = \$16,000; Phase II assessments of four sites @ \$32,750/site = \$131,000).

e) The City of Asbury Park will contract with a qualified environmental consulting firm to conduct reuse planning of two sites (Cost estimate: Planning for two sites @ \$7,000/site = \$14,000).

Other:

\$12,500

a) The grant will be used to cover the costs associated with meeting notifications (Cost estimate: three years of outreach @ \$166.66/year = \$500).

b) Requisite costs associated with participation in the LSRP Program related to Phase I activities (Cost estimate: four sites @ \$1,000 per site = \$4,000).

c) Requisite costs associated with participation in the LSRP Program related to Phase II activities (Cost estimate: four sites @ \$2,000 per site = \$8,000).

THE CITY OF ASBURY PARK, NEW JERSEY

Data on Past Grants Experience/Financial Administration

The City of Asbury Park has not previously received a grant from the US Environmental Protection Agency. However, Asbury Park is an entitlement community that received a Community Development Block Grant (CDBG) from the US Department of Housing and Urban Development in 2014 in the amount of \$449,808. As of late 2015, the grant was nearly entirely expended. The CDBG grant was used to address the needs of the underserved and to provide a suitable living environment, including: prevention of homelessness; improving slum/blighted areas; neighborhood beautification; home buyers assistance; and loans for emergency housing repairs. Accomplishments associated with this funding included: assistance to 69 families to restore energy services and four families requiring an emergency home; over 5,000 code inspections to reduce violations and improve living conditions; rental assistance to three displaced families and forgivable loans to eligible first-time home buyers; special events, such as national night out to focus on the reduction of crime in the City, back-to-school night, Christmas tree lighting, Kwanza celebration, energy fair, etc.; road improvements; a new air conditioning unit and interior handicap door in the library; and job training funds to support programs sponsored by Interfaith Neighbors and the Faith-Based Initiative Group.

The City of Asbury Park has also received a New Jersey Department of Environmental Protection (NJDEP) Hazardous Discharge Site Remediation Fund (HDSRF) grant in the amount of \$33,550 for the property located at 101-103 Lake Avenue. The funding was used for the assessment and remediation of the property. Based on the results of the remedial action, NJDEP issued a No Further Action designation for the property. The property is now being redeveloped into a passive recreation area. The City complied with all requirements of the grant, and there are no funds remaining.

Asbury Park takes compliance with grant requirements very seriously, and all grants have been expended on schedule with all reporting completed in a timely manner.



EPA Project Control Number

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.


(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Michael Capabianco, City Manager

Typed Name & Title of Authorized Representative

 05/08/16

Signature and Date of Authorized Representative

The public reporting and recordkeeping burden for this collection of information is estimated to average 15 minutes per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

CITY OF ASBURY PARK
ONE MUNICIPAL PLAZA
ASBURY PARK, NJ 07712

PHONE: (732) 775 - 2100
FAX: (732) 775 - 0441



CITY COUNCIL
JOHN MOOR, MAYOR
AMY QUINN, DEPUTY MAYOR
EILEEN CHAPMAN
YVONNE CLAYTON
JESSE KENDLE

MICHAEL CAPABIANCO, CITY MANAGER

July 6, 2016

Robert W. Clark, Director of Planning
County of Monmouth
One East Main Street
Freehold, NJ 07728

RE: City of Asbury Park
US Environmental Protection Agency Brownfields Community-Wide Petroleum
Assessment Grant

Mr. Clark:

The City of Asbury Park recently successfully applied for a \$200,000 US Environmental Protection Agency Brownfields Community-Wide Petroleum Assessment Grant. In compliance with intergovernmental review requirements, I have enclosed background materials regarding this grant for your review.

Per EPA's request, comments should be sent directly to EPA at the following address:

Mr. Rudnell O'Neal, Acting Chief
Grants and Audit Management Branch
USEPA Region 2
290 Broadway, 27th Floor
New York, NY 10007-1866

Should you have any questions, please contact our consultant, Beth Lander Morris of BRS, Inc., at (646) 246-9246 or beth@brsinc.com.

Sincerely,


Michael Capabianco
City Manager

Attachments

CC: Alison Devine, US EPA Region 2
Michele Alonso, City of Asbury Park
Beth Lander Morris, BRS, Inc.
Leah Yasenchak, BRS, Inc.

NEW JERSEY STATE REVIEW PROCESS

Certification of Distribution of Application Review Package

Pursuant to the Federal intergovernmental review requirements, the attached Application Review Package is submitted for your review.

Applicant/Agency Name: City of Asbury Park
Organizational Unit: Department of Planning and Redevelopment
Address: One Municipal Plaza, Asbury Park, NJ 07712

Contact Person: Michele Alonso
Telephone Number: (732) 502-5711

CFDA Number: 66.818
Federal Program Name: Brownfields Assessment and Cleanup Cooperative Agreements
Project Name: City of Asbury Park 2016 US Environmental Protection Agency Brownfield Community-Wide Petroleum Assessment Grant

Federal Funding Agency Address:	USEPA - Region 2
	290 Broadway, 27th Floor
	New York, New York 10007-1866

Federal Funds Requested: \$200,000

REVIEWING AGENCIES

The Application Review Package has been sent to the Reviewing Agencies checked below:

- ☐ United States Environmental Protection Agency Region II, Grants and Audit Management

COUNTY REVIEWING AGENCIES:

<input type="checkbox"/> ATLANTIC	<input type="checkbox"/> HUDSON	<input type="checkbox"/> SOMERSET
<input type="checkbox"/> BERGEN	<input type="checkbox"/> HUNTERDON	<input type="checkbox"/> SUSSEX
<input type="checkbox"/> BURLINGTON	<input type="checkbox"/> MERCER	<input type="checkbox"/> UNION
<input type="checkbox"/> CAMDEN	<input type="checkbox"/> MIDDLESEX	<input type="checkbox"/> WARREN
<input type="checkbox"/> CAPE MAY	<input checked="" type="checkbox"/> MONMOUTH	<input type="checkbox"/> ALL COUNTIES
<input type="checkbox"/> CUMBERLAND	<input type="checkbox"/> MORRIS	<input type="checkbox"/> NO APPLICABLE COUNTY REVIEWING AGENCIES
<input type="checkbox"/> ESSEX	<input type="checkbox"/> OCEAN	
<input type="checkbox"/> GLOUCESTER	<input type="checkbox"/> SALEM	

STATE REVIEWING AGENCIES:

<input type="checkbox"/> AGRICULTURE	<input type="checkbox"/> LAW & PUBLIC SAFETY
<input type="checkbox"/> HEALTH	<input type="checkbox"/> MILITARY & VETERANS AFFAIRS
<input type="checkbox"/> HUMAN SERVICES	<input type="checkbox"/> TRANSPORTATION
<input checked="" type="checkbox"/> NO APPLICABLE STATE REVIEWING AGENCIES (DEPARTMENT OF ENVIRONMENTAL PROTECTION WAIVED RIGHT TO REVIEW)	

AREAWIDE REVIEWING AGENCIES:

<input type="checkbox"/> NEW JERSEY MEADOWLANDS COMMISSION	<input type="checkbox"/> NEW JERSEY PINELANDS COMMISSION
--	--

The undersigned certifies that an APPLICATION REVIEW PACKAGE consisting of the items checked below has been sent to the required Reviewing Agencies for review.

- (1) FEDERAL FORM 424 (Box 16 must be completed)
- (2) PROJECT SUMMARY DESCRIBING PROPOSED ACTIVITIES
- (3) CERTIFICATION OF DISTRIBUTION OF APPLICATION REVIEW PACKAGE
- (4) SITE LOCATION MAP (For construction projects only)
- (5) PROJECT INFORMATION FORM (For construction projects only)

This Application Review Package will not be processed unless this form is signed and dated below.



 Signature



 Date signed

City Manager

 Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>		
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Asbury Park"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="21-6000035"/>		* c. Organizational DUNS: <input type="text" value="0498732350000"/>
d. Address:		
* Street1: <input type="text" value="1 Municipal Plaza"/>		
Street2: <input type="text"/>		
* City: <input type="text" value="Asbury Park"/>		
County/Parish: <input type="text" value="Monmouth"/>		
* State: <input type="text" value="NJ: New Jersey"/>		
Province: <input type="text"/>		
* Country: <input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code: <input type="text" value="07712-7026"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Planning and Redevelopment"/>		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>		* First Name: <input type="text" value="Michele"/>
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Alonso"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Director of Planning and Redevelopment"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="(732) 502-5711"/>		Fax Number: <input type="text" value="(732) 502-5738"/>
* Email: <input type="text" value="michele.alonso@cityofasburypark.com"/>		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.818

CFDA Title:

Brownfields Assessment and Cleanup Cooperative Agreements

* 12. Funding Opportunity Number:

EPA-OSWER-OBLR-15-04

* Title:

FY16 Guidelines for Brownfields Assessment Grants

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

AP SF 424 areas affected.docx

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

City of Asbury Park 2016 US Environmental Protection Agency Brownfield Community-Wide Petroleum Assessment Grant

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant NJ-006

* b. Program/Project NJ-006

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 10/01/2016

* b. End Date: 09/30/2019

18. Estimated Funding (\$):

* a. Federal	200,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	200,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Michael

Middle Name:

* Last Name: Capabianco

Suffix:

* Title: City Manager

* Telephone Number: (732) 502-5755

Fax Number:

* Email: michael.capabianco@cityofasburypark.com

* Signature of Authorized Representative:

* Date Signed:

07/14/16

City of Asbury Park, New Jersey
US Environmental Protection Agency
2016 Brownfields Community-Wide Assessment Grants Summary

The City of Asbury Park, New Jersey has made great strides in community revitalization, particularly along the beachfront. The City now plans to apply that momentum to three other areas designated for redevelopment, including Memorial Drive, Main Street, and vacant areas along Springwood Avenue. Geographically, these focus areas run through the approximate center of the City and connect the waterfront, the transportation hub, the center of government and civic activity, and the neighborhood shopping and restaurant district.

Because of prior uses, several properties in these areas are considered potentially contaminated brownfields. To facilitate redevelopment, it is necessary for the City to first develop an inventory of brownfields properties and to assess the environmental conditions of the sites. This will provide critical information on what, if any, environmental contamination exists that may be preventing redevelopment.

Every year, the US Environmental Protection Agency (EPA) offers grants for the purpose of identifying and assessing brownfield sites. Based on the known use of properties within the focus area, the City applied for \$200,000 in Hazardous Substance Assessment funding and \$200,000 in Petroleum Assessment funding in late 2015. This spring, the City of Asbury Park received notification from EPA that their assessment application was successful in the competitive portion of the grant award process. The next step in this process is to establish a cooperative agreement and work plan for both grants, with the grant funds expected to be awarded this fall.

The grant funds will be used to cover a variety of expenses related to identifying, investigating and reuse planning of brownfield sites containing either hazardous substance or petroleum contamination. It is envisioned that the majority of these funds will be used primarily to conduct environmental assessments of eligible properties to prepare them for redevelopment and reuse, consistent with the City's redevelopment plans.

Any questions regarding the City of Asbury Park's EPA grants should be directed to Beth Lander Morris of BRS, Inc. at (646) 246-9246 or via email at beth@brsinc.com.

